



THE HUGHSTON FOUNDATION

6262 Veterans Parkway · Columbus, Georgia 31909

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www.HughstonFoundation.com

Booking contact: Dennise Brogdon

Belinda Klein, Executive Director

CONFERENCE AND MEETING ROOM RATES

Room	Room Size (sq ft)	Seating	Minimum Hours	Weekday (8AM to 5PM) Rate per hour	Night & Weekend Rate per hour	All Day Weekday (8AM to 5PM) Rate	All Day Weekend Rate
Boardroom/Conference Rooms (2 available)	375	12	2	\$125	\$150	\$750	\$900
Auditorium (center) 0-50 attendees	780	0-50	4	\$125	\$150	\$875	\$1,050
Auditorium 51-100 attendees	1,680	51-100	4	\$150	\$200	\$1,125	\$1,500
Auditorium (full) 101-160 attendees	2,670	101-160	4	\$200	\$250	\$1,500	\$1,875
Surgical Education Center (full)	1,459	0-80	4	\$375	\$450	\$3,000	\$3,600
Wet Lab	759	0-40	4	\$250	\$300	\$2,000	\$2,400
Dry Lab	700	0-40	4	\$125	\$150	\$1,000	\$1,200

Contact us for a tour of the facility or to obtain a quote on a multi-room package.

Please note: Some services are not included in the room rental rates.*

All-day rates require 50% deposit at the time of the booking. All bookings must be paid in full prior to the event.

SERVICES AND ACCOMMODATIONS

- Plenty of parking
- Accommodations for catered events, but we do not cater or recommend caterers
 - Galley kitchen for warming or cooling food
 - Ice machine, commercial refrigerator, coffeemaker
 - Free WiFi with password
- Spacious atrium (lobby), library, and Hughston gardens

AUDITORIUM

- 3 large drop-down screens (10' x 8' and 8' x 6')
- Tables and chairs arranged to meet your needs (classroom, banquet, or u-shaped meeting room)
- Stage (7' x 45'), podium, lighting, and sound system
 - Wireless or podium microphone
- PowerPoint® presentations with annotation capabilities
- Qwizdom®, an interactive audience polling system
 - Conference calling
 - Live webinar (Zoom) *
 - Webinar taping and editing*
- Broadcasting of live presentations, training courses, surgical procedures, etc., within the building or anywhere via satellite*
- AV support and taping/editing services available*

BUTTS AND VIP BOARDROOMS

- Large conference table
 - 12 executive chairs
 - 4' x 6' drop-down screen
- Crestron® for computer/screen integration
 - Conference phone
 - Refreshment table

SURGICAL EDUCATION CENTER: WET AND DRY LABS

(Contact us about specific lab requirements and setups)
(Station Fees, Disposables and Specimen costs not included)

- 4-station wet lab
- 4-station dry lab